

## MEMO

To: Pharmacy, Nursing (others to be added)

Re: Organizational Assessment Tool (OAT)

As part of the Georgia Hospital Engagement Network (GA HEN) 40/20 by 2013\* initiative to reduce harm and readmissions, we are completing the Organizational Assessment Tool (See attached Frequently Asked Questions). I need you to review and suggest the response to the attached list of items for your area on the OAT. Please do one of the following:

1. Complete the questionnaire and return to me to enter the data; or
2. Access the online survey and answer your questions. As soon as your hospital ID number is assigned, I will send it along with an instruction sheet for accessing the online survey.

For now, please just review the hard copy of the survey in preparation for completion.

Please do not hesitate to contact me at xxxxx@xxxx or the GA HEN staff at [GAHEN@gha.org](mailto:GAHEN@gha.org), with a subject line of "OAT."

We need this completed by March 15. The results will help to guide further GA HEN efforts.

Thank you for your help!

Attachments: OAT Frequently Asked Questions  
OAT Scoring Key  
OAT Survey  
Online access instructions (to be forwarded when complete)

\*The Georgia Hospital Association Research and Education Foundation (GHAREF) received a contract from the Center for Medicare and Medicaid Services Partnership for Patients Program as a Hospital Engagement Network. The three aims of the program are: Better [Safe] Care, Better Health; Lower Cost. Specific Goals are to: Reduce hospital acquired conditions by 40%, and reduce readmissions by 20%.